

# TOWN OF HARTSVILLE ORGANIZATIONAL MEETING January 17<sup>TH</sup> 2024

An organizational meeting for the Town Board of the Town of Hartsville, County of Steuben and the State of New York was held at the Town Hall, 5150 Purdy Creek Road Hornell, N. Y. on the 17<sup>th</sup> day of January 2024.

PRESENT: Heidi Margeson - Councilman  
Leon Woodworth Jr – Councilman  
Misti Carbone – Councilman  
Brinette Steffey - Councilman  
Kriste Gerhard---- Supervisor

6:00 P.M. with the Pledge of Allegiance and Moment of Silence

The board has been presented with a list of appointments for 2024 and has agree to all appointments list see Resolution #1

## RESOLUTION # 1 FOR 2024

I, Supervisor Kriste Gerhard, do hereby present the following resolution: Be it resolved this 17th day of January 2024 by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the following appointments need to be made for the year 2024:

1. Official Radio Station – WLEA/WCKR
2. Town Newspaper – The Hornell Sun
3. Official Depository – Citizens and Northern Bank, PA
4. Insurance Broker – NYMIR; Sprague Insurance Agency
5. Town Health Officer: Maurice Mullen
6. Code Enforcement Officer: Sam Koehler
7. Justice – Vivian Woodworth
10. Registrar of Vital Statistics – Ashley Gibson
11. Tax Collector – Ashley Gibson
12. Assessor – Laura Snow
13. Deputy Town Clerk, Deputy Registrar, Deputy Tax Collector: Amanda Murphy
14. Cemetery Caretaker: TBD
15. Deputy Supervisor: David Gerhard
15. Town Historian: TBD
16. Board of Assessment Review: Dan Heisey, Matthew Lawrence & Kevin McCann
17. Board of Ethics – TBD
18. Bookkeeper – David Gerhard
19. Town Attorney: John Vogel

20. Deputy Highway Superintendent: Jeffery Getman
21. Internet Website: [www.townofhartsville.com](http://www.townofhartsville.com)
22. Sexual Harassment Coordinator/Trainer

## BOARD MEETINGS

1. Held 3<sup>rd</sup> Wednesday of each month – 7:00 p.m. – Town Hall
2. Vouchers to be signed prior to issuing payment
3. Budget/Financial Reports to be sign as approved.
4. Bills for electric, telephone, heating fuels, diesel and gas invoices, and any other urgent invoices-all to be paid when received.
5. Mileage log to be submitted per IRS requirements for any mileage paid – Assessor, Code Enforcement Officer.

Therefore be it resolved that the appointments have been made.

Second presented by: Leon Woodworth Jr

After discussion is heard the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes  
Leon Woodworth Jr, Councilperson: Yes  
Brinette Steffey, Councilperson: Yes  
Misti Carbone, Councilperson: Yes  
Kriste Gerhard, Supervisor: Yes

Resolution declared: X Approved \_\_\_\_\_ Denied Date: \_\_\_\_\_

By Ashley Gibson Position: Town Clerk

Closed Board Meeting at 6:12 P.M. motion made by Kriste Gerhard and Seconded by Heidi Margeson