

Town of Hartsville Monthly Board Meeting

5150 Purdy Creek Rd. Hornell, NY 14843

7:00 P.M. – February 21, 2024

Pledge of Allegiance / Moment of Silence and Reflection

Call Meeting to Order / Roll Call

Review Minutes from January Board Meeting

Financial Review – Vouchers

Committee Reports:

Highway - Buddy	Code Officer - Sam	Assessor - Laura
Five Year Planning - Dave	Town Clerk - Ashley	Historian - Steve
Grants - Alice	Cemetery Plots - Christine	Fire / EMS

Old Business:

- 1) Cemetery Site Management – Tree removal and plot records.
- 2) SLFRF Spending – Identifying uses for funds.
- 3) Review Dry Storage Quotes – Progress on Lean To quotes.
- 4) Muni-Con Update (Municipal Certificate of Need)
 - a) On hold until April
 - b) Need lawyer to get us on County municon
- 5) Road Use Agreement – Progress on developing new Agreement. Need to determine deadline to complete.
- 6) Wind Law Review – John Vogel (info provided)
 - a) Filing Error
 - b) Update needed for ORES Guidelines
 - c) Update Risk Management (Indemnification)
- 7) Mini Dump Truck – Status of loan and purchase
- 8) New Tractor – Status of loan and purchase
- 9) 284 Agreement – Waiting on County countersignature.
- 10) Policy Cleanup – Need to find, review, update, and post policies.
- 11) Web Page Update – Need to review and cleanup web page.
- 12) Voting Location – Change from Church to Town Hall.
- 13) Town Board and Clerk Training – Need to identify and schedule webinars.

New Business:

- 1) Letter from Taxpayer
- 2) Moving of Funds from Bookkeeper to Deputy Supervisor

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- 3) Town Historian appointment – Steve Amidon
- 4) Hartsville Cleanup Day – Need date and rain date.
- 5) Emergency Response Territory Discussion – Friday, March 8, 2024 @ 6:00 pm
 - a) Need board member to attend and host.
 - b) Buddy/Jeff need to attend.
- 6) EV Charging Station Grants – Discuss and determine interest.
- 7) Town Hall Cleaning – Need list of duties and timing.
- 8) AUD/AFR Reports – Seeking assistance to complete.
- 9) Internal Audits – Need to determine who is auditing which function.
- 10) Sexual Harassment Trainer – Need new trainer and to ensure compliance to state requirements.
 - a) Once selected work with AOT/NYMIR for training
- 11) Collective Bargaining Agreement – Union Contract must be renewed this year.
 - a) Determine committee.
- 12) Code Enforcement Annual Report – Need to file annual report.

Resolutions:

- 1) Moving pay from bookkeeper to Deputy Supervisor
- 2) Accepting Steve Amidon as Historian
- 3) Statutory Installment Bond of Mini Dump Truck
- 4) Statutory Installment Bond of Tractor

Public Comment: Limited to 3 min per person

Motion to Adjourn _____, 2nd _____ Time _____