

TOWN OF HARTSVILLE

13th BOARD MEETING

December 23rd, 2024

A public hearing for the Town Board of the Town of Hartsville, County of Steuben and the State of New York was held at the Town Hall, 5150 Purdy Creek Rd Hornell, NY on the 23rd day of December 2024.

PRESENT: Heidi Margeson – Councilman
Leon Woodworth Jr – Councilman
Brinette Steffey – Councilman
Misti Carbone – Councilman
David Gerhard – Supervisor

6:00 P.M. with the Pledge of Allegiance and Moment of Silence

- Presentation by Ed Flaitz from Ed's Computers on enhancing the towns' IT Posture – Ed has provided a quote for the board to review and answered any questions that that board had about the upgrade. See Resolution #33
- Financial review and suggestions for Funding Reserves – Dave made a proposal to move some money around between accounts. The board has reviewed and agreed to move money. See Resolution #34
- Appointment Review – the board has started to review the appointments for 2025 to be discussed at the January Board meeting
- IB Design Solutions - The board has agreed to use IB Design Solutions to do the new website development and agrees with the payment. See resolution #35

RESOLUTION # 33 FOR 2024

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved this 23rd day of December 2024 by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the Town of Hartsville would like to improve its IT posture, backup capabilities, and file sharing and;

Whereas Ed Flaitz of Ed's Computers has reviewed our requirements and provided a quote of \$3097.00 for products and services.

Let it be resolved this 23rd day of December 2024 that the Town of Hartsville Board approves entering contract with Ed's Computers for the amount of \$3097.00 for the stated products and services in his quote.

Second presented by: Brinette Steffey

After discussion is heard the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared: X Approved Denied

Date: 12/23/2024

By Ashley Gibson Position: Town Clerk

RESOLUTION # 34 FOR 2024

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved this 23rd day of December 2024 by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the Town of Hartsville has a surplus of cash in the General Fund from State Aid reimbursement (I.e., CHIPS, PoP, PaveNY and EWR) and;

Whereas the board would like to move some of that cash into the Reserve Accounts for funding various Capital Improvements and Equipment Purchases and;

Whereas the board has reviewed the 2024 Year-End Financial Review and Reserve Allocation sheet with no further questions.

Let it be resolved this 23rd day of December 2024 that the Town of Hartsville Board approves moving \$32,843.00 from the General Fund to the Capital Improvement Fund (i.e. General Reserve Fund) and \$198960.00 from the General Fund to the Equipment Purchase Fund (i.e. Highway Reserve Fund) via online bank transfers between accounts at C&N Bank.

Second presented by: Leon Woodworth Jr

After discussion is heard the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared: X Approved Denied

Date: 12/23/2024

By Ashley Gibson Position: Town Clerk

RESOLUTION # 35 FOR 2024

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved this 23rd day of December 2024 by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the Town of Hartsville has received quotes from different website design companies. After the board has reviewed the quotes, they have decided to go with IB Design Solutions in the amount of \$895.00 for a website rebuild, \$28.90 for domain name registration per year and \$203.40 for website registration for .gov per year.

Let it be resolved this 23rd day of December 2024 that the Town of Hartsville Board approves to have IB Design Solutions to create a new website design for The Town of Hartsville.

Second presented by: Leon Woodworth Jr

After discussion is heard the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: yes

Leon Woodworth Jr, Councilperson: yes

Misti Carbone, Councilperson: yes

Brinette Steffey, Councilperson: yes

David Gerhard, Supervisor: Yes

Resolution declared: X Approved _____ Denied _____

Date: 12/23/2025

By Ashley Gibson Position: Town Clerk

Closed Board Meeting at 6:49 p.m. motion made by David Gerhard and Seconded by
Brinette Steffey