

TOWN OF HARTSVILLE

BOARD MEETING

January 21st, 2026

A regular meeting for the Town Board of the Town of Hartsville, County of Steuben and the State of New York was held at the Town Hall, 5150 Purdy Creek Rd Hornell, NY on the 21st day of January 2026.

PRESENT: Brinette Steffey – Councilman
David Gerhard – Supervisor
Heidi Margeson- Councilman
Misti Carbone – Councilman
Leon Woodworth Jr – Councilman

7:00 P.M. with the Pledge of Allegiance and Moment of Silence

Minutes accepted for December 17th Board Meeting and December 29th 13th Board Meeting and December 29th Local Law Meeting for the Public. Minutes taken by Ashley Gibson.

Financial Review/Vouchers – Board approved no questions.

Committee Reports:

Highway – See Report

Code Enforcement- Working on an online course on hazard mitigation

Assessor – Nothing to Report

Five Year Planning – Working on do an equipment analysis and then will start working on the 5 year plan

Town Clerk – See Report

Historian – Nothing to Report

Grants – Nothing to Report

Closed Business:

- Reinvoking a law to require the Highway Superintendent to be a resident of the Town of Hartsville and reside in the town – Local Law #2 was passed at the December 29th Public Hearing Meeting

- Year-End Newsletter – has been completed and posted to the website
- Town Hall Cleaning – Hannah Henderson will be providing this service
- Hornell Humane Society Renewal for 2026 – contract has been signed by both the Town and the Humane Society
- Revisiting grader options – CAT vs. John Deere – town is pursuing a John Deere grader
- 13th Meeting Agenda – Meeting was held on December 29th
- New York Association of Towns Training – the training was held on January 21st and January 22nd

Old Business (Working):

- Charter Communications (Spectrum) 15-year franchise for cable TV – representative would like to have a zoom meeting with the board. Board has suggested that the meeting be in person at the monthly board meeting
- Electronic Payments – Davis is working on getting a hold of the representative at C&N Bank
- Annual Financial Report (AFR) – Dave is working on 2024 now
- 284 Agreement between Town Board and Highway Superintendent for 2026 – has been reviewed by the Board and Ian Henderson. Agreement has been made and accepted see resolution #1.
- Town Barn Gutters – board has reviewed the 3 quotes provided and has decided to go with Air Vent. See Resolution #2

Old Business (Delayed or on hold)

- Muni-Con Update (Municipal Certificate of Need) – Dave has spoke to Frank Brzozowski and he has state for the Town to leave as is for now

New Business

- 2026 Appointments – The board has agreed upon all the appointments. We are still unable to find a Town Historian, board has suggested posting the position on the town’s website. Misti is also going to check with Joyce Dewall or see if she has any recommendations. See resolution #3
- M&M Trash Service – Board has reviewed the contract and has decided to stick with M&M Services for trash removal. See resolution #4
- Equipment Analysis – need to add new equipment to the list and remove the old equipment that we no longer have
- Fire/Ambulance Meeting – Misti is going to get in touch with the Fire/Ambulance companies and try to get a date for everyone to meet
- Notifications from Webpage – is not working Brinette is going to check with Courtney to address the issue
- Sexual Harassment Certificates . Brinette is making sure that everyone is up-to-date and to make sure they get their course done

- Audits – Misti and Lee will be doing the clerk and the supervisor audits on February 2nd at 5:30 p.m. Heidi and Brinette are going to get a hold of Vivian to set up a time to do the justice audit.

RESOLUTION # 1 FOR 2026, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved this 21st day of January 2026 by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas it is a yearly requirement to enter into a 284 Agreement between the Highway Superintendent and the Town Board for expending the Highway Funds allocated in the 2026 budget for general repairs, permanent improvements, debt servicing and labor and fringe benefits, and.

Whereas the 2026 284 Agreement has been reviewed and signed by all parties.

Let it be resolved on this 21st day of January 2026 that the Board approves the adoption of the 2026 284 Agreement

Second presented by: Brinette Steffey

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared: Approved Denied

Date: 1/21/2026

By: Ashley Gibson

Position: Town Clerk

RESOLUTION # 2 FOR 2026

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved this 21st day of January 2026 by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the Town Barn's gutters are undersized and inadequate for the water flow and,

Whereas Ian Henderson obtained three quotes from various vendors that includes 6" gutters, downspouts, hangers, and ice shields and leaf guards.

Let it be resolved on the 21st day of January 2026 that the Town of Hartsville Board has selected Air Vent as the chosen vendor for the work at a price of \$4,378.00.

Let it be resolved that the Town of Hartsville Board approved the use of funds from the Capital Improvement Fund to purchase the gutters.

Second presented by: Leon Woodworth Jr

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared: Approved Denied

Date: 1/21/202

By: Ashley Gibson

Position: Town Clerk

RESOLUTION # 3 FOR 2026

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved this 21st day of January 2026 by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas it is a yearly requirement to name appointments at the beginning of each year and outline processes that govern town meetings and.

Whereas the board has reviewed and agrees to the 2026 appointment list and processes,
Let it be resolved on this 21st day of January 2026 that the Board approves the adoption of the
2026 Appointments and Processes.

Second presented by: Heidi Margeso

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared: Approved Denied
Date: 1/21/2025

By: Ashley Gibson

Position: Town Clerk

RESOLUTION # 4 FOR 2026

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved this 21st
day of January 2026 by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the Town Hall and Town Barn require trash removal services and.

Whereas M&M Services has provided a contract for such services.

Let it be resolved on this 21st day of January 2026 that the Town Board approves entering a
contract with M&M services for \$420.00 for the year for trash pickup every Friday.

Second presented by: Leon Woodworth Jr

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared: Approved Denied

Date: 1/21/2026

By: Ashley Gibson

Position: Town Clerk

Closed Board Meeting at 7:50 p.m. motion made by David Gerhard and Seconded by Misti Carbone