

# TOWN OF HARTSVILLE

## BOARD MEETING

### March 18<sup>th</sup>, 2026

A regular meeting for the Town Board of the Town of Hartsville, County of Steuben and the State of New York was held at the Town Hall, 5150 Purdy Creek Rd Hornell, NY on the 18<sup>th</sup> day of March 2026.

**PRESENT:** Brinette Steffey – Councilman  
David Gerhard – Supervisor  
Heidi Margeson- Councilman  
Misti Carbone – Councilman

**ABSENT :** Leon Woodworth Jr – Councilman

7:00 P.M. with the Pledge of Allegiance and Moment of Silence

Minutes accepted for February 18<sup>th</sup>, 2026, Board Meeting. Minutes taken by Ashley Gibson.

Financial Review/Vouchers – Board approved no questions.

**Committee Reports:**

**Highway** – See Report

**Code Enforcement**- had a couple of permits, working on an issue on Hinkley Hill Rd and still working on the annual report it is about ¾ of the way done and is due at the end of the month

**Assessor** – Nothing to Report

**Five Year Planning** – See Report

**Town Clerk** – See Report

**Historian** – Nothing to Report

**Grants** – Nothing to Report

**Closed Business:**

- Renewal of City of Hornell Service Contact – Done and executed

- Even Year Elections – Discussed and Dave, Ian, Ashley & Vivian need to run again in 2026. Petitions have to be returned between March 30<sup>th</sup> -April 2<sup>nd</sup>.
- Fire/Ambulance Meeting – Date is 3/23 @ 5:30 p.m. with backup of 3/26 @5:30 p.m.
- Electronic Payments – Closing. Too much personal liability tied to setting this up.
- Sexual Harassment – Closing. Brinette will monitor the status of each individual and ensure they complete training at their company or the online NYS version.

**Old Business (Working):**

- Charter Communications (Spectrum) 15-year franchise renewal for cable TV – provided packet of information from representative that has attended the board meeting. The board has decided to read over the packet and do a little research of their own before deciding. Will discuss at the next meeting and give company a decision.
- Annual Financial Report (AFR) – Dave is working on 2024 now and will be starting 2025 soon.
- Equipment Analysis – Lee and Ian are working on this list and will let Dave know when complete so they can have a meeting to discuss.
- Notifications from Webpage – Courtney has set us up to send out news blast to residents, looking to possibly have Jenelle in charge of this task.

**New Business**

- 2026 Landscaping – The board has reviewed the quote from KRP Landscaping and has decided to continue working with them. See Resolution #7
- Road Preservation Law Improvements – John Vogel the Town Attorney is working on updating agreement for residents or businesses that do not follow the agreement
- Road Signs for Permits & Road Preservation – Ian has provided a quote for road signs, and the board has agreed to purchase these signs and will be paid for out of the general fund account.
- Dually and Tractor Loan Payoffs – board agreed to the transfer of funds. See Resolution #6
- Amending the 284 Agreement – Ian would like to make some changes to the agreement, and the board has agreed to amend the agreement for the changes to be made. See resolution #8.
- Ian has presented an agreement to the board for shared services equipment hauling. The board has agreed to the agreement. See Resolution #9.

**RESOLUTION # 6 FOR 2026**

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved this 18<sup>th</sup> day of March by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the Town of Hartsville has upcoming auto draft 2026 loan payments for the Dually Pickup (\$16,450.48) and Tractor (\$16,394.00) in April which essentially pays the off and,

Whereas there is enough money in the Highway Fund to make these payments,

Let it be resolved on the 18<sup>th</sup> day of March 2026 that the Board approves to pay off these two pieces of equipment in full (principal amount and der diem interest) via drafts from the Highway Fund to the Loan Accounts at C&N Bank.

Second presented by: Leon Woodworth Jr

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared:   X   Approved        Denied

Date: 3/18/2026

By: Ashley Gibson

Position: Town Clerk

#### **RESOLUTION # 7 FOR 2026**

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved this 18<sup>th</sup> day of March by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the Town of Hartsville has an annual need for the upkeep of the cemeteries and around the town hall area (i.e. Landscaping) and,

Whereas KPR Landscaping has provided a quote for cutting the three cemeteries 4 times a year plus bi-weekly tending to the Town Hall for \$4,000 per year invoiced at \$1,000 after each major cutting of the cemeteries (once before May 1<sup>st</sup>, before Memorial Day, before the 4<sup>th</sup> of July, and before Labor Day).

Let it be resolved on the 18<sup>th</sup> day of March 2026 that the Board approves entering into a contract with KPR Landscaping for the 2026 season.

Second presented by: Brinette Steffey

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared:  Approved  Denied

Date: 3/18/2026

By: Ashley Gibson

Position: Town Clerk

#### **RESOLUTION # 8 FOR 2026**

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved this 18<sup>th</sup> day of March by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas it is a yearly requirement to enter into a 284 agreement between the Highway Superintendent and the Town Board for expending the Highway Funds allocated in the 2026 budget for general repairs, permanent improvements, debt servicing and labor and fringe benefits, and.

Whereas the AMENDED 2026 284 agreement has been reviewed and signed by all parties;

Let it be resolved on this 18<sup>th</sup> day of March 2026 that the Board approves the adoption of the AMENDED 2026 284 agreement.

Second presented by: Leon Woodworth Jr

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared:  Approved  Denied  
Date: 3/18/2026  
By: Ashley Gibson  
Position: Town Clerk

**RESOLUTION # 9 FOR 2026**

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved this 18<sup>th</sup> day of March by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the town has periodic need to move heavy equipment via a low-boy trailer and,

Whereas the town currently doesn't own a low-boy trailer and,

Whereas the town can sign an Inter-Municipal Agreement with Steuben County to haul our equipment under shared service,

Let it be resolved on this 18<sup>th</sup> day of March 2026 that the Board approves the entering into the Inter-Municipal Agreement with Steuben County for the purposes of hauling equipment for the town.

Second presented by: Leon Woodworth Jr

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared:  Approved  Denied  
Date: 3/18/2026  
By: Ashley Gibson  
Position: Town Clerk

Closed Board Meeting at 8:28 p.m. motion made by Leon Woodworth Jr and Seconded by Misti Carbone