

TOWN OF HARTSVILLE

BOARD MEETING

May 20th, 2026

A regular meeting for the Town Board of the Town of Hartsville, County of Steuben and the State of New York was held at the Town Hall, 5150 Purdy Creek Rd Hornell, NY on the 20th day of May 2026.

PRESENT: David Gerhard – Supervisor
Brinette Steffey – Councilman
Misti Carbone – Councilman
Leon Woodworth Jr - Councilman

ABSENT : Heidi Margeson – Councilman

7:00 P.M. with the Pledge of Allegiance and Moment of Silence

Minutes accepted for April 15th, 2026, Board Meeting. Motion made by David Gerhard and Seconded by Misti Carbone. Minutes taken by Ashley Gibson.

Financial Review/Vouchers – Board approved no questions.

Committee Reports:

Highway – call on a tree down, scratched potholes around town, major repair started on Bearlick Hollow waiting for ground to dry to finish, changed a plugged pipe on Jenkins Henry and repaired road with 24 loads of gravel, used shared services with Alfred so we could use their track excavator, used shared services with soil and water for the bottom of Purdy Hill, fixed the creek on Woodworth Rd in 2 spots, graded Jack White Rd 3 times due to rain, got brine permit taken care of and ordered salt, did modifications to brine truck, pushed dead ash out of the ditches and cleaned a few plugged ditches, worked in the shop and received the new grader.

Code Enforcement- still working on the housing issue of Hinkley Hill Rd

Assessor – Nothing to Report

Five Year Planning – Nothing to Report

Town Clerk – 1 FOIL request, 1 home inspection, 1 building permit and 1 dog license

Historian – Nothing to Report

Grants – Nothing to Report

Closed Business:

- Notifications from webpage – Dave, Brinette and Ashley now know how to login in and send notifications (via email only) to people who signed up for stay connected
- Moving funds from general account to highway account and highway reserve account – funds have been moved as approved by the board
- Cyber Awareness training – Misti investigated this and forwarded online training to all impacted town employees. Each will complete on their own, provide a certificate to Misti who will put the completed certificates in with the Cyber policy
- Road Preservation Law improvements – a public hearing on Local Law #2 of 2026 – Town of Hartsville Road Preservation Law was held prior to this board meeting , and a resolution was passed to adopt the updated law
- Discontinuance of Everman Road – a public hearing regarding discontinuance of a portion of Everman Road was held prior to this board meeting, and a resolution was passed to move forward with the discontinuance.

Old Business (Working):

- Charter Communications (Spectrum) 15-year franchise renewal for cable TV – information has not been provided by Charter Communications that was asked of at the last meeting with the representative. Board has agreed not to move forward.
- Equipment Analysis – Committee is just trying to come up with a date to get together to discuss list, looking a possibly a trailer or a roller.
- Safety Improvements for the Town Hall – Misti is working on getting policy's updated before we go ahead with the purchase of the cameras. Misti has asked for this to be tabled until the next meeting

Old Business (Delayed or on hold):

- Annual Finance Report (AFR) – Dave is continuing to work on this

New Business

- Hartsville Center Cemetery – the board has received a letter saying that the cemetery board has resigned. The letter states that if the church does not come up with a new board the cemetery becomes the responsibility of the town. Brinette has contacted church and they are going to ask for volunteers Sunday at the church service, and they will get back to Brinette. Will continue discussion at the next board meeting.
- Town of Hartsville Hazzard Mitigation Plan – the county has come up with plan for Steuben County they have also made some suggestions for towns to do. Dave is going to create a list and will discuss it more at the next board meeting.
- Road Grader Update – has been delivered. Ian is looking at getting a blade for it. See resolution #13 to move money for the purchase of the grader.

- Mailing for making residents aware of “Stay Connected” – with the new website build we have lost all our email subscribers. Dave has suggested sending out a postcard to direct people to the new website to subscribe. Board has approved. See resolution #14
- Sand/Salt/Gravel Policy – Ian has looked at other towns policy, and no other town has a policy about how much sand/salt residents can take. Some town has signs stating that when residents do come, they can have a couple of 5-gallon buckets occasionally but must shove themselves. The board has agreed to not make a policy right now but to keep an eye on the situation
- Dry hydrant analysis and status – Ian needs the Towns permission to use the town equipment to help the fire departments but in dry hydrants. Ian is going to research to see if we need to have a public hearing or just notify residents.

RESOLUTION # 13 FOR 2026

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved on this 20th day of May by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the town entered into an agreement to purchase a road grader near the end of 2025 and,

Whereas the town put down a \$60,000.00 payment on the grader while it was being built out of the total cost \$249,860.41 and,

Where the grader is now ready to be delivered with the final payment of \$189,860.41 becoming due and,

Whereas the town has \$195,313.50 in the Highway Equipment Fund allocated for completing the purchase,

Let it be resolved on this 20th day of May 2026 that the Board approves the transfer of \$189,860.41 from the Highway Equipment Fund for completing the purchase of the grader.

Second presented by: Leon Woodworth Jr

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Absent

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared: Approved Denied

Date: 5/20/2026

By: Ashley Gibson
Position: Town Clerk

RESOLUTION # 14 FOR 2026

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved on this 20th day of May by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the town switched web hosting providers last year,

Whereas all the people/residents who signed up for “staying connected” on the old site were lost in the switch of web hosting provider and,

Whereas the most effective way to get residents signed up to receive emails about town business is through a new mailing informing them on the process to get connected,

Let it be resolved on this 20th day of May 2026 that the Board approves spending the maximum of \$400 on mailings to all tax paying residents.

Price Comparison	Price Each	100 mailings	200 mailings	300 mailings	400 mailings
Newsletter Mailing	\$ 0.78	\$ 78.00	\$ 156.00	\$ 234.00	\$ 312.00
Postcard Mailing	\$ 0.61	\$ 61.00	\$ 122.00	\$ 183.00	\$ 244.00
Difference		\$ 17.00	\$ 34.00	\$ 51.00	\$ 68.00

Second presented by: Leon Woodworth Jr

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Absent

Leon Woodworth Jr, Councilperson: Yes

Misti Carbone, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared: Approved Denied

Date: 5/20/2026

By: Ashley Gibson

Position: Town Clerk

Closed Board Meeting at 8:14 p.m. motion made by David Gerhard and Seconded by Leon Woodworth Jr