

TOWN OF HARTSVILLE

BOARD MEETING

August 19th, 2026

A regular meeting for the Town Board of the Town of Hartsville, County of Steuben and the State of New York was held at the Town Hall, 5150 Purdy Creek Rd Hornell, NY on the 19th day of August 2026.

PRESENT: David Gerhard – Supervisor
Brinette Steffey – Councilman
Leon Woodworth Jr – Councilman
Heidi Margeson – Councilman

7:00 P.M. with the Pledge of Allegiance and Moment of Silence

Minutes accepted for July 15th, 2026, Board Meeting. Motion made by Heidi Margeson and 2nd by Leon Woodworth Jr. Minutes taken by Ashley Gibson.

Financial Review/Vouchers – Board approved no questions.

Committee Reports:

Highway – Finished mowing roadsides, Graded Ells, Martin, Jenkins Henry, Cook Hill and started on Hinkley Hill, Cleaned up downed trees on Slate Creek, Worked on putting up new signs, Replaced the door on the Kubota and will turn into insurance, Worked on the backhoe bucket and the dodge tailgate and mud flaps, Spent a week fixing wash outs, Replaced crossover on Purdy Hill, Called out for downed tree on Fall Creek and did CHIPS for \$81,000.

Code Enforcement- Nothing to Report

Assessor – Nothing to Report

Five Year Planning – **1.** CHIPS – we received \$187,500 back from CHIPS for partial grader reimbursement. Ian submitted another \$81K for road related work. Money received will be moved to the Highway Equipment Fund toward the next equipment purchase. **2.** 5-Year capital and Equipment Planning – no capital expenses are planned at this point in time. Next item we may purchase from an equipment perspective is a bigger tractor that will handle the brush hog better. Preapproval has been granted by the state, but we need to analyze and maximize the CHIPS cycle to see when the best time would be to buy it. **3.** Quite a few people have signed up to get notices from the town thanks to our postcard mailing the public should be better informed going forward.

Town Clerk – 2 Building Permits, 14 Dog Licenses, 1 Marriage License

Grants – Alice is working on the closeout of covid funds

Closed Business:

- Amazon Business Account – has been established and a resolution has been adopted to purchase up to \$250.00 without prior board approval
- Intermunicipal Agreement – agreement for use of County's owned gooseneck low boy trailers and tractor approved and resolved
- Safety Improvements for the Town Hall – Camera use policy adopted, Amazon business account established to buy equipment. Camera and smoke detectors were purchased. A new business item has been added for installation and setup of equipment.

Old Business (Working):

- Dry Hydrant Analysis and Status – Ian was not at meeting to give update. Will update at next meeting
- Dog License Enforcement – Lee has been talking to the Humane Society, and they had to investigate a couple of questions that Lee had asked and said they would get back to us.
- Annual Financial Report (AFR) – Dave has contacted a couple of accountants and is waiting to hear back he has also talked to the State Comptroller office to let them know that we are looking to hire an accountant to help with this report.

Old Business (Delayed or on hold):

- N/A

New Business

- Short's Propane pre-buy discussion and decision – the board has reviewed the pre buy notice and has decided to purchase 600 gallons. Resolution #19
- Camera and smoke detector installs and configuration – Dave and Tom are going to set up a time to get these installed.
- Fire Company contract renewals – Dave is working with South Hornell to negotiate the contract to doing 2% each year instead of 3% for first year and then 2% for the remaining 2 years. He is also working on negotiating the Alfred contract.
- 2027 Budget Cycle – Dave has provided the board with a budget schedule. Estimates for departments are to be handed in to Dave by Friday September 4th, 2026. Then a tentative budget will be turned into the Town Clerk on Monday September 14th, 2026, to be distributed to the board meeting on September 16th, 2026.
- Fixing Email Configurations – Ian, Ashley and Heidi need to meet with Dave to get these corrected.
- Memorandum of Agreement modifying the CBA – The union representative has met with Ian and Dave and have agreed to negotiate starting pay and adjust current workers pay. See Resolution # 20
- Movement of CHIPs money – board has discussed and agreed. See Resolution #21

- Board of resignation and appointment - Misti Carbone has resigned her board position effective Wednesday August 5th, 2026. Dave has asked that the position be posted on the website and a message sent out to subscribers about the open position and if interested to hand letter to the Town Clerk where they will be presented at the next board meeting and a decision will be made.
- Cyber Security lead – Brinette will now take the lead of this project to make sure is done yearly.
- Date Center concerns and NYS Moratorium – Dave has a provided a packet for the board to review and will discuss at next meeting.

Public Comment:

- Road concern – Bearlick Hollow Rd Hallet property by mailbox mail carrier is refusing to deliver mail until fixed. Board said they would let Ian know of issue
- Questions on Town Workers Hours – this will also be brought to Ian attention

RESOLUTION # 19 FOR 2026

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved on this 19th day of August by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas each year the town has the opportunity to lock in a price for propane from Short's Oil Company for year at a discount over standard market value; and

Whereas the town typically buys at least the minimum of 600 gallons per year (i.e. the pre-buy lower limit); and

Whereas, the pre-buy price this year is \$2.39 per gallon,

Let it be resolved on this 19th day of August 2026, that the Board approves buying 600 gallons of propane for a total cost of \$1434.00

Second presented by: Leon Woodworth Jr

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared: ☒ Approved ☐ Denied

Date: 8/19/2026

By: Ashley Gibson

Position: Town Clerk

RESOLUTION # 20 FOR 2026

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved on this 19th day of August by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the town was unsuccessful in securing another MEO at the starting rate of \$21.00 per hour; and

Whereas the market for MEO operators with a CDL is extremely competitive,

Let it be resolved on this 19th day of August 2026, that the Board approves the signing of the Memorandum of Agreement that would become effective Monday August 24th, 2026 raising the starting pay to \$24.00 per hour and equitable adjustments for the current staff governed by the Collective Bargaining Agreement.

Second presented by: Leon Woodworth Jr

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared: X Approved Denied

Date: 8/19/2026

By: Ashley Gibson

Position: Town Clerk

RESOLUTION # 21 FOR 2026

I, Supervisor David Gerhard, do hereby present the following resolution: Be it resolved on this 19th day of August by the Town Board of Hartsville, Steuben County, New York as follows:

Whereas the town filed for reimbursement of \$187,500 from the CHIPS program for the new grader; and

Whereas the Highway Equipment Reserve Fund was reduced to purchase the grader,

Let it be resolved on this 19th day of August 2026, that the Board approves the movement of \$187,500 from the General Fund to the Highway Equipment Reserve Fund.

Second presented by: Leon Woodworth Jr

After discussion, the Roll is to be called by Town Clerk: How do you vote?

Heidi Margeson, Councilperson: Yes

Leon Woodworth Jr, Councilperson: Yes

Brinette Steffey, Councilperson: Yes

David Gerhard, Supervisor: Yes

Resolution declared: X Approved Denied

Date: 8/19/2026

By: Ashley Gibson

Position: Town Clerk

Closed Board Meeting at 7:43 p.m. motion made by David Gerhard and Seconded by Leon Woodworth Jr